

**MINUTES OF THE MILLVILLE
TOWN COUNCIL WEBINAR MEETING
March 9, 2021 (7:00 p.m.)**

In attendance were Mayor Steve Maneri, Deputy Mayor Ronald Belinko, Treasurer Sharon Brienza, Secretary Barbara Ryer, Council Member Peter Michel, Robert Wisgirda, Town Solicitor Seth Thompson, Town Manager Debbie Botchie, and Code Enforcement and Building Admin Jennifer Ireland

1. Call Meeting to Order

Mayor Steve Maneri called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Mayor Steve Maneri stated everyone was present.

4. Swearing-in of Town Council Members

- A. Sharon Brienza
- B. Barbara Ryer
- C. Robert Wisgirda

5. Town Council Appointments-Selection of Mayor, Deputy Mayor, Treasurer and Secretary

Mayor Maneri made a nomination for Ronald Belinko for Mayor, Ms. Ryer seconded. Mr. Thompson asked for any other nominations; motion carried 5-0. Mayor Belinko thanked the Council for their confidence regarding his appointment to Mayor. Mayor Belinko nominated Ms. Brienza for Deputy Mayor, seconded by Mr. Wisgirda. Mr. Thompson asked for any other nominations; motion carried 5-0. Ms. Brienza nominated Ms. Ryer for Treasurer; Mayor Belinko seconded. Mr. Thompson asked for any other nominations; motion carried 5-0. Mr. Maneri nominated Mr. Wisgirda for Secretary; Ms. Ryer seconded. Mr. Thompson asked for any other nominations; motion carried 5-0. Mayor Belinko congratulated everyone with his belief everyone is in the position that they have their expertise in and believes this is positive for the Council to move forward. Mr. Thompson commented that the Charter allows for an assistant Secretary and assistant Treasurer should those position need assistance. The Town has not done that in the past.

6. Resolution 21-21

Mayor Belinko announced Ms. Botchie will fill us in on Resolution 21-21. Ms. Botchie stated that Section 9 of the Town Charter entitled regular and special meetings states the Town Council shall meet regularly during the year, the time and place of each regular meeting shall be set by Council each year at their

organizational meeting, but Council shall not hereby be prohibited from rescheduling such meetings from time to time during the year as needed or as need arises. If approved, Resolution 21-21 will set the second Tuesday of the month for the Town Council's regular meeting. Mr. Thompson stated from a legal perspective, this is something we should have been doing in that the Charter calls for this to be set during the organizational meeting, the tradition has been the second Tuesday of the month, so the Resolution is formalizing that. You do not have to pick that date and are you limited to the second Tuesday of the month. Ms. Botchie added we normally have the regular meeting on the second Tuesday and have the workshop on the fourth Tuesday of the month. I have had conversations with Mr. Thompson and our Town Engineer Andrew Lyons, in that we have so many projects in the pipeline for either Planning & Zoning, or for Council, that I would personally like to just call every meeting a regular meeting and not workshop. Even though you can still work at regular meetings since so many applications that need to be heard, so we thought that would be a good thing to do. Just take away workshop and you can have as many meetings as you want a month. Ms. Brienza agreed. Mayor Belinko stated we all have the second and fourth Tuesday blocked out on our calendars and if we are going to have additional meetings and rightfully so because of all the building that is going on. Hopefully, all of Council will be here or at least a majority. Ms. Ryer asked if a third meeting is needed is there a need to advertise 15 days. Ms. Botchie responded only 15 days' notice is required for Public Hearings. Mr. Thompson reiterated the Public Hearing notice requirement and further stated that Council is in a position where they can have additional Public Hearings if they elect to do so. Mr. Thompson stated that the 15-day notice does not apply to non-zoning Public Hearings. Ms. Brienza asked if there are any notification regulations if you were going to have a special meeting. Mr. Thompson stated that a special meeting when you talk about that for the purposes of a freedom of information act is a meeting that if it is less than 7 days' notice. The way we are talking about it here is really a meeting in addition to your regular meetings and the regular meeting is on a set day of the month where everybody can expect to go and see Mayor and Council. In terms of special meetings as additional meetings you just must give your seven days' notice. Mayor Belinko asked if there any further discussion from Council and do we have a motion to accept Resolution 21-21. Ms. Brienza motioned to accept; Ms. Ryer seconded. Motion carried 5-0.

7. Reappointment of Planning and Zoning Commission

Mayor Belinko reappointed Glen Faden, Cathy Scheck and Marshall Gevinson. Ms. Ryer made a motion to accept seconded by Mr. Wisgirda. Motion carried 5-0.

8. Adoption of Town Council Meeting Minutes

A. Adoption of Town Council Minutes - February 9, 2021

B. Adoption of Town Council Workshop Minutes - February 23, 2021

C. Adoption of Town Council Executive Session Minutes - February 23, 2021

Ms. Ryer made a motion to accept all minutes above, Ms. Brienza seconded. Motion carried 5-0.

9. Financial Report

A. February 2021

Treasurer Sharon Brienza read the Financial Report for the month ending 2/28/21.

General Revenue: \$ 190,293. Restricted Revenue: \$ 107,913.

General Expenses: 52,973. Restricted Expenses: 19,469.

Mayor Belinko asked if anyone had any questions on the Financial Report.

10. Administrative Matters

A. Administrative Report for January 2021-Ms. Botchie asked if anyone had any questions on the report or finances.

Ms. Ryer stated, regarding the crime mapping report, the crimes are one more than normal and asked why they put road rage in with the crimes, it threw me but I understand it is still a crime. Ms. Botchie said it was a stop on the road. Ms. Ryer asked if we had an update on the Reserve Study. Ms. Botchie stated yes, they are working on it. Ms. Ryer asked about the Storm Water Pond on Rt. 26, all of Council voted to clean that mess up. It does not look bad now but as soon as it starts getting hot, you know what its going to look like. Ms. Botchie received a letter from DELDOT that they put a moratorium on any kind of property transaction on Rt. 26. Mayor Belinko mentioned the low crimes and announced that Ms. Botchie was nominated for Honorary Troop Commander for Troop 4 by the Captain of that troop. We wish you luck and thank you.

11. Citizens' Privilege

There were no comments.

MOTION TO ENTER PUBLIC HEARING

12. **New Business** - Motion made by Ms. Brienza and seconded by Ms. Ryer. Time entering Public Hearing at 7:23 - Motioned carried 5-0

A. Public Hearing Notice read by Secretary Ryer

B. No Written Comments

C & D Discussion on Resolution 21-20- Mayor Belinko asked if anyone had any comments. Ms. Ryer stated the Charter Committee did a fabulous job and finished. Mr. Thompson prepared the draft Bill and ready to go for presentation to the Legislature. Mr. Thompson reviewed two minor changes in sections 8, 11 and 13. Mayor Belinko asked if there was anything in the Charter that prohibits combining the Secretary and Treasurer. Mr. Thompson said no but could not do that with Mayor and Deputy Mayor. Mr. Thompson confirmed that any Council member could step in when a Secretary or Treasurer is out.

- E. Mayor Belinko asked if anyone from the public had any questions or comments. No response. Mayor Belinko asked for a motion to close public hearing, motion made by Mr. Wisgirda and seconded by Ms. Ryer. Motion carried 5-0.
- F. Mayor Belinko asked for a vote on Resolution 21-20. Motion made by Ms. Ryer and seconded by Ms. Brienza. Motion carried 5-0
- G. **Discuss, Consider, and Possible vote on Ordinance 21-07, which will amend Chapter 48-Building Construction; Code & Building Official Eric Evans**

Mayor Belinko asked our Town Inspector Eric Evans to speak on Resolution 21-07. Eric explained that a lot of construction is coming to Millville. Since 2008 the Town requires rebar in concrete for footers and walls. Theoretically, the code does not require it but for best building practices I believe that rebar is necessary to enforce the strength and integrity of footers and walls. We changed article 48-1 which adopts the 2012 building code and included the requirement of rebar in footers and walls. That is basically what this does. Ms. Ryer asked the effective date, Eric stated that he has been enforcing this since 2008. This just formalizes what he has been doing. Mayor Belinko asked for a motion to approve, Ms. Ryer made a motion, Mr. Wisgirda seconded. Motion carried 5-0.

Mayor Belinko noticed a sign in Parkside that needed to be corrected to read Millville.

12. Citizen's Privilege - No response.

13. Mayor Belinko announced next meeting March 23, 2021.

14. Mayor Belinko asked for a motion to adjourn, motion made by Ms. Brienza and seconded by Mr. Wisgirda.

Submitted by:
Secretary Barb Ryer